

CONSTITUTION OF THE ALLIED HEALTH OCCUPATIONS CLUB OF MIRACOSTA COLLEGE

ARTICLE I. NAME AND PURPOSE OF THE ORGANIZATION.

Section 1. The name of this organization shall be the “ALLIED HEALTH OCCUPATIONS CLUB (AHOC) of MiraCosta College.”

Section 2. The goal of the Allied Health Club at MiraCosta College is to provide students, who are interested in occupations in the Allied Health field, with information relating to opportunities for education and employment. The Club will also provide a forum where these students may discuss their interests and interact with employed professionals at Club-sponsored seminars. It is also our goal to place interested students in health related volunteer positions and the HIV peer-education program at MCC and around the San Diego area, so that they may gain needed experience and help the community.

ARTICLE II. REQUIREMENTS FOR MEMBERSHIP AND SELECTION OF MEMBERS

Section 1. Membership in this organization shall not be denied to any student at MiraCosta College on the basis of race, creed, religion, gender, political affiliation, sexual orientation or physical handicap.

Section 2. There shall be two types of membership in the organization: Voting and Associate.

Section 3. Voting membership is limited to enrolled students, faculty and staff at MiraCosta College. Associate membership is held by students, faculty, and staff at MCC who request this status. Associate members are peripherally involved with the club’s business and are primarily interested in the club as a resource for seminars and updates related to professional education programs.

Section 4. Any member may be suspended or expelled from the organization for conduct obviously contrary to the Constitution of the organization or for conduct that impairs the rights of the members to enjoy the benefits of the organization. The offense must be in writing and submitted by a club member. After the offense is submitted to the organization, the offending member has the right to a 24-hour notice of a hearing before his/her peers at a regular meeting and the offending member may be suspended or expelled by a 2/3 affirmative vote of the voting members present. Suspended or expelled club members may exercise due process through the college’s grievance procedures.

ARTICLE III. OFFICERS

Section 1. The elected officers of the organization shall be the President, Vice President of Budget, Recording Vice President, Vice President of Public Relations, and ICC Representative.

Section 2. Powers and Duties of Officers:

Clause 1. The President shall preside at all meetings of the organization. He/She shall be the official spokesperson of the organization, representing the policies, views and opinions of the organization in its relations with the campus and community at large. He/She will also be the ultimate resource representing the club and maintain communication with all membership regarding announcements of meetings and activities.

Clause 2. One of the Vice Presidents presides at the organization meetings in the absence of the President. He/She performs all legal duties assigned by the President.

Clause 3. The Vice President of Budget handles all financial affairs and budgeting of the organization. He/She maintains AS agency accounts in the organization's name, which requires signature of both a Faculty Advisor and the President. All disbursements for more than \$100 require a majority vote approval of the organization.

Clause 4. The Recording Vice President takes minutes at all meetings of the organization, files minutes, and submits required copies to all organization members. In addition, acts as Historian and maintains records of the Club. He/She is also responsible for club correspondence not covered by the Faculty Advisors or President.

Clause 5. The Vice President of Public Relations is responsible for securing activity requests and the proper signatures/approval in a timely manner. He/She also works to secure speakers on behalf of the Club and with the ICC representative, maintain a bi-weekly mention of meetings and events in the school paper (Chariot). Also responsible for distributing advertisements of events sponsored by this club.

Section 3. Officer qualifications:

Clause 1. Must be a regularly enrolled student in good standing at MiraCosta College.

Clause 2. Must be carrying a minimum of 3 units a semester at MiraCosta College and have a cumulative grade point average of no less than 2.0.

Section 4. Petition by 1/3 of the total number of members is cause for a recall election. The offense must be stated in writing and submitted by a member. After the offense is submitted to the organization, the offending officer has the right to a 48-hour notice of a hearing. A recall election will be conducted as a "Special Election". Recall requires an affirmative vote of 2/3 of the total voting membership.

Section 5. In the event an elected officer is unable to fulfill his/her term of office, there will be a "Special Election". Any eligible member, including those already holding office, can be nominated for a vacated officer position.

ARTICLE IV. MEETINGS

Section 1. Regular meetings are scheduled at least monthly during the academic year.

Section 2. Special meetings are called by any elected officer or by 5% of the voting members of the organization. All members must be given a minimum of 48 hours (2 working days) prior to the Special Meeting time.

Section 3. Business cannot be conducted unless a quorum of the membership is present. Quorum for this organization is defined as 51% of the voting membership.

ARTICLE V. ELECTIONS

Section 1. Officers are elected once an academic year. Elections are held at the end of each academic year for the following year's term. If all offices are not filled at that time, elections for vacant offices will be held at the beginning of the subsequent academic year.

Section 2. At least one week's notice will be provided for any meeting at which an election is held.

ARTICLE VI. ADVISORS

Section 1. An individual employed on a full- or part-time basis by MiraCosta College will serve as advisor to this organization.

Section 2. The advisor(s) will serve a term of one academic year and is Selected & confirmed at the same time as the officers of the organization.

Section 3. Faculty advisors act as resource persons and assist in the organization/development of the club.

Section 4. The advisor(s) is/are ex-officio member(s) of the club and therefore a non-voting member.

ARTICLE VII. DUES

Section 1. This organization can assess membership fees. Assessments are determined each semester or each academic year by a quorum of the membership at its regularly scheduled organization meeting.

Section 2. All money must be deposited into an Associated Students' club account through the Student Activities Office. The College does not recognize off-campus bank accounts for student organizations at MiraCosta College.

ARTICLE VIII. METHOD TO AMEND THE CONSTITUTION

Section 1. Proposed constitutional amendments or changes will be presented, in writing, to the organization one meeting before this amendment is voted on.

Section 2. Approval by 2/3 of the voting members present at a regular organization meeting will pass this proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

Section 3. A copy of this constitution/bylaws and/or amendments to this constitution must be filed in the Student Activities Office at MiraCosta College.

ARTICLE IX. DISBURSAL OF ORGANIZATION ASSETS

Section 1. In the event the AHOC of MiraCosta College should become defunct, all assets will be turned over to the MiraCosta College's Student Activities Office to be used to promote student programming and leadership development on campus.

Section 2. The collection or use of funds for activities must be approved by a majority of the voting members of the club in attendance at any given club meeting.

ARTICLE X. STATEMENT OF AFFILIATION

Section 1. This organization is affiliated with MiraCosta College.

Section 2. A copy of any constitution/by-laws of AHOC must be filed in the Student Activities Office at MiraCosta College.

ARTICLE XI. RULES OF ORDER

Section 1. The AHOC accepts "Roberts Rules Of Order" (newly revised) as its Rules of Order.

Section 2. Any issue not directly written in this document will be resolved by referring to the Rules of Order.

ARTICLE XII. APPROVAL

Section 1. This constitution will be voted on, September 20, 2005. (This must be approved by two thirds of members present, not just the executive officers and not by one or two organization members.)