

## **Instructions for the Completion of Exam Corrections**

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**On a separate sheet of clean paper (lined or unlined):**

1. To receive any credit, make sure that your work is neatly written, well-organized manner. If I cannot read your handwriting nor follow your work, you will not receive any credit.
2. Copy completely each problem on which you missed any points on the exam.
3. Work out the problem completely and correctly, showing all steps. You may get some help from the Math Learning Center staff and/or Learning Community staff.
4. Explain in English words using complete sentences what you did wrong in the original problem.
5. Attach your corrections to the **back** of your graded exam.

**\*\*No points will be given unless corrections are complete and the above instructions have been followed.**