



## Internship & Cooperative Work Experience Education

### Supervisor Evaluation of Student Intern/Employee

MiraCosta College, 1 Barnard Drive MS # 8A, Oceanside, CA 92056; Phone: (760) 795-6772; Fax (760) 795-6773

Student Name: \_\_\_\_\_ Student I.D. #: \_\_\_\_\_

Company/Organization: \_\_\_\_\_ Student Job Title: \_\_\_\_\_

**Rating Scale:**

4 = Excellent (A); 3 = Above Average (B); 2 = Competent (C); 1 = Unsatisfactory (D); NA = Not Applicable

Workplace Competencies	4	3	2	1	NA	Comments
<b><u>Professionalism/Work Ethic:</u></b> Demonstrates personal accountability, effective work habits, e.g., punctuality, working productively with others, and time and workload management.						
<b><u>Teamwork/Collaboration:</u></b> Builds collaborative relationships with colleagues and customers; is able to work with diverse teams, negotiate, and manage conflicts.						
<b><u>Oral/Written Communication:</u></b> Articulates thoughts and ideas clearly and effectively; has public speaking skills. Writes clearly and effectively.						
<b><u>Critical Thinking/Problem Solving:</u></b> Exercises sound reasoning and analytical thinking; uses knowledge, facts, and data to solve workplace problems; applies math and science concepts to problem-solving.						
<b><u>Leadership:</u></b> Leverages the strengths of others to achieve common goals; uses interpersonal skills to coach and develop others.						
<b><u>Information Technology Application:</u></b> Selects and uses appropriate technology to accomplish a given task; applies computing skills to problem-solving.						
<b><u>Diversity:</u></b> Learns from and works collaboratively with individuals representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints.						
<b><u>Self-Direction/Lifelong Learning:</u></b> Is able to continuously acquire new knowledge and skills; monitors own learning needs; is able to learn from mistakes.						
<b><u>Creativity/Innovation:</u></b> Demonstrates originality and inventiveness in work; communicates new ideas to others; integrates knowledge across different disciplines.						
<b><u>Ethics/Social Responsibility:</u></b> Demonstrates integrity and ethical behavior; acts responsibly with the interests of the larger community in mind.						

\_\_\_\_\_  
Supervisor's Printed Name

\_\_\_\_\_  
Supervisor's Signature Date

\_\_\_\_\_  
Faculty Mentor's Printed Name

\_\_\_\_\_  
Faculty Mentor's Signature Date

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's Signature Date